

STATINTL

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13 August 1954

MEMORANDUM FOR THE RECORD

SUBJECT: Status of Inspector General Recommendations

25X1 1. The Director of Security should commend his personnel, including those in [] Field Offices for their excellence of performance, discipline under difficult circumstances, and devotion to duty. They should know also that the Security Office is effectively carrying out the Security programs and policies of the Agency.

D/S COMMENTS: Concur.

STATUS: Completed memorandum of commendation to all members of the Security Office, 27 July 1954.

25X1 2. An accelerated program should be devised for completing the polygraph interviews of the [] employees at Headquarters. This backlog of interviews should be completed by the end of October 1954.

D/S COMMENTS: Concur.

STATUS: Security Division now working on this program.

3. The Director of Security and appropriate representatives of DD/P should develop a mutually agreed to procedure on the handling of operational clearances and prepare a regulation binding on all components of the Clandestine Services and the Security Office.

D/S COMMENTS: Concur.

STATUS: D/S working on this action.

4. Personnel in the Security Office duplicating the file and name check search activity of the Records Integration Division (RI) should be discontinued by the Security Office. In cases, however, where additional information is essential because of prior employment or sensitive information is required representatives of the Security Office should be permitted to obtain the appropriate files from RI as well as information from the files of the Area Divisions which may aid in conducting the investigation.

D/S COMMENTS: Concur.

STATUS: D/S working on this action, along with recommendation #3.

5. The Area Divisions in DD/P should be required to submit to the Security Office by 1 November 1954 the names of their covert operational employees and those engaging in proprietary operations not heretofore submitted so that proper investigations or clearances as appropriate can be made.

D/S COMMENTS: A paper on this by DD/P has been sent to DCI for approval.

STATUS: SSD should keep in touch with this.

6. The Deputy Director (Administration) and the Director of Security in coordination with the Deputy Director (Plans) should study the problem of emergency destruction and make recommendations to the DCI as to where responsibilities lie and how a flexible emergency program on a world-wide scope can be developed and implemented.

D/S COMMENTS: A preliminary plan should be worked up by the Emergency Planning Officer and coordinated with the area desks. If the program is put into effect, it should be followed by the Inspection Staff.

STATUS: The Executive Officer has briefed the Emergency Planning Officer on the problem and the comments of the D/S. The Emergency Planning Officer stated that he has been in touch with the DD/P complex on this matter, and will submit a report concerning the actions he has taken to date. He reports that no constructive action has been taken by DD/P to date on his suggestions regarding emergency planning for foreign stations. In connection with the subject recommendation, it should be noted at this point that TSS is continuing experiments for devising a means for the rapid destruction of classified material. To date the method proposed by TSS has not been considered practical by the Security Office.

7. The DD/A should personally review the status of the Agency's Safety Program, and take steps to insure that a program sufficient to meet the demands of the Agency is developed.

D/S COMMENTS: Should be looked into by the Chief, Security Division.

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STATUS: The Chief, Security Division is taking steps to strengthen the Agency safety program with the Safety Engineer. An additional safety engineer is being considered for addition to the Physical Security Branch. The Chief, SD will brief the DD/A on the Agency's safety program.

8. It is undesirable that CIA must depend on a guard force responsible to another agency with full Civil Service job protection. The DD/A and the Director of Security, in collaboration with General Counsel, should determine what administrative and legal problems must be overcome in order to develop a guard force trained and controlled by CIA.

D/S COMMENTS: This is not possible until the Agency acquires a building to house most of its personnel.

STATUS: Quo.



25X1

10. The Inspector General should conduct a specific review of the progress and degree of Agency-wide support and coordination of Project ARTICHOKE.

D/S COMMENTS: The Chief, Security Research Staff, is to implement this by briefing the Inspector General.

STATUS: No report received to date from the Chief, SRS.

11. The Director of Security should review critically the justification for each of the Agency unlisted telephones and the 162 badges and limited passes issued to non-CIA employees and determine the appropriate action to be taken.

D/S COMMENTS: The DD/A will look into and publish a notice of requirements for unlisted telephones. The question of limited badges and passes should be looked into and appropriate action taken.

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STATUS: The Executive Officer has requested the Chief, Security Division by memo dated 12 August 1954 to submit a report covering the procedures and controls concerned with the issuance of limited badges and passes. When this is received, it will be reviewed and if any inspection or survey is necessary, it will be assigned to the Inspection Staff.

12. The Personnel-Medical-Security Panel which considers complicated security cases at the request of the Director of Security should be expanded to include two additional disinterested persons, chosen from DD/P and DD/I components.

D/S COMMENTS: This recommendation is in error because the cases considered by the subject panel are of an administrative type and are not "complicated security cases."

STATUS: Quo.

13. The status of the Inspection Division should be changed from a division to a staff since it is not a line command function.

D/S COMMENTS: Concur.

STATUS: Effected by Security Office Notice dated 29 July 1954 changing Inspection Division to Inspection Staff.

14. The Physical Security Branch should be made a division and five additional people be added to the T/O.

D/S COMMENTS: The question of making a division out of the Physical Security Branch will be given consideration. No decision will be made until the Management survey report is received.

STATUS: The Security Division has submitted to the Administration and Training Staff a report requesting five additional people for the Physical Security Branch.

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25X1 15. A new component should be created in the Special Security Division known as the Special Projects Branch, which would consolidate under one administrative head the Operations Support

D/S COMMENTS: Concur, but waiting for submission of the Management survey report.

STATUS: Quo.

16. Consideration be given to classifying the position of Chief, Alien Affairs Staff, at the same grade in existence or recommended for the other Security Office Staff Chiefs.

D/S COMMENTS: Concur.

STATUS: Chief, A&TS orally requested by the Executive Officer to submit request with justification for reclassifying the position of Chief, AAS from GS-14 to GS-15, and to follow through after approval with a personnel action for promotion.

17. The Security Office Career Service Board should select pertinent parts of its minutes for general dissemination to Headquarters and Field Offices and should devise a method for developing with all personnel of the office long-range career plans including timing, training, rotation, and promotion.

D/S COMMENTS: Instructed Executive Officer to look into this matter.

STATUS: Executive Officer has proposed to the Security Office Career Service Board that it consider abolishing or limiting its personal consideration of individual promotion cases and concern itself exclusively with recommendations on career policy. This recommendation was made informally to the Career Service Board at its last meeting on 10 August 1954, at which time it was decided that the question would be considered and discussed at the next meeting of the Board.

25X1 18. A sterile Personnel Evaluation Report should be used by [redacted] Field Offices. This report should meet the standards required by Agency regulations and become a part of the permanent personnel record of Field people.

D/S COMMENTS: Concur.

STATUS: Director of Security instructed SSD and A&TS to work this up.

19. The Director of Security and other officials concerned should be commended on the soundness of the technical interview program.

D/S COMMENTS: Action considered effected by the recommendation.

STATUS: Accomplished.

20. Appropriate action should be taken on suggestions made in the discussion section of this report regarding certain personnel changes, administrative corrections and modifications in some operational practices which may be of benefit to the various supervisors and several of the Security Office components.

D/S COMMENTS: To be considered further.

STATUS: Copy of IG report being circulated among division and staff chiefs for information and comment on any specific recommendations concerning their components.

[redacted]

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Executive Officer

SO/CFH:agg (8-13-54)

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